

Verification Report

1. LEA ID#			Mail to: Child Nutrition Programs Vermont Department of Education 120 State Street Montpelier, VT 05620							
2. SFA Name										
3. Type of SFA	<input type="checkbox"/> Public <input type="checkbox"/> Private									
4. School Year	2005 -2006									
PART I Enrollment, Application, and Eligibility Information (as of October 1)			9. Type of Verification Used <input type="checkbox"/> Basic <input type="checkbox"/> Alternate							
5. Number of schools in this SFA operating a lunch and/or breakfast program			PART 2 Results of Verification, by Application Type							
6. Number of students enrolled in these schools that have access to the lunch and/or breakfast program			Step 1. What type(s) of applications did you verify? →		A. FREE based on Food Stamp or Reach Up case number (Categorically Eligible)		B. FREE based on Income/Household Size (Income Eligible)		C. REDUCED Price Eligible	
		# of STUDENTS	# of APPLICATIONS	Step 2. What was the result?↓	# Students	#Apps	# Students	#Apps	# Students	#Apps
7. Total approved for FREE <i>(must equal the sum of 7-a through 7-c)</i>				10. Responded, No Change (column a. on Roster)						
7-a	# approved as free who are NOT SUBJECT TO Verification (directly certified, homeless liaison list, Head Start list, migrant list, residential students in RCCIs, non-applicants approved by local officials)			11. Responded, Changed to Free (column b. on Roster)						
7-b	# approved as FREE based on Food Stamp or Reach Up case number submitted on an application			12. Responded, Changed to Reduced (column c. on Roster)						
7-c	# approved as FREE based on income/household size			13. Responded, Changed to Paid (column d. on Roster)						
8. Total approved for REDUCED				14. Did not respond and benefits were terminated (column e. on Roster)						

Printed Name of Person Who Completed This Form

Signature of Person Who Completed This Form

Title

Phone Number

See Instructions on the reverse side

#	Instruction	#	Instruction	Comments
1.	List the SFA's LEA# (The LEA # can be found in the SFA on-line application/agreement.)	7.	Enter the total number of students eligible for free meals approved this school year. The number in block 7 must equal the total of 7-a plus 7-b plus 7-c.	Do not include students whose current eligibility is based on approval made last year and carried over to this year (and for whom you don't yet have application for the 05-06 school year.)
2.	Enter the SFA's full name	7-b	In the first block, enter the number of <u>students</u> approved as FREE based on a Food Stamp or Reach Up case number submitted on an application. In the second block enter the number of <u>applications</u> that were approved as free based on a Food Stamp or Reach Up case number.	Since there is probably more than one student listed on some applications, the number of <u>students</u> will be at least the same and probably greater than the number of <u>applications</u> you report in block 7-b.
3.	Check one box	7-c	In the first block enter the number of <u>students</u> approved as FREE based on an application that provided income/household size information. In the second block enter the number of <u>applications</u> that provided income/household size information.	Since there is probably more than one student listed on some applications, the number of <u>students</u> will be at least the same and probably greater than the number of <u>applications</u> you report in block 7-c. NOTE: Foster children and their applications are counted in this block.
4.	Already filled in for you	8.	In the first block enter the number of <u>students</u> approved for REDUCED price. In the second block enter the number of <u>applications</u> that were approved for reduced price meals.	Do not include students whose current eligibility is based on approval made last year and carried over to this year. Since there is probably more than one student listed on some applications, the number of <u>students</u> will be at least the same and probably greater than the number of <u>applications</u> you report in block 8.
5.	Enter the number of schools (sites) in the SFA that participate in the school breakfast and/or school lunch program	9.	Check one	The worksheet in the manual explains these terms
6.	Enter the total enrollment of students who have access to the breakfast and/or lunch programs at the sites reported in Block 5.	10. to 14.	In these blocks report the outcome for each application verified. In the first block enter the number of students who were approved on the applications verified in that category (listed at the top of the column) for that outcome (listed at the beginning of the row), and in the next block enter the number of applications that those students were on.	Find the column for the category or basis on which the application was originally approved for each application that was verified (i.e. was the application free based on income, etc.) Then find the outcome for each application (i.e. there was no change, there was a change from free to reduced, etc.) Use your Verification Roster to determine results for each application.